

Human Resources Committee Agenda
Jefferson County Courthouse, Crawfish River Rm C2003
311 S Center Avenue
Jefferson, WI 53549
Tuesday, August 25, 2026, at 8:30 a.m.

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Meeting ID: 241 472 495 619 352
Passcode: K4yf9Qy6

Committee Members: James Braugher, Joan Callan, Bruce Degner, Jeni Quimby, Michael Wineke

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of July 21, 2026, Minutes
7. Communications
8. Discussion and possible action on AI Policy Update
9. Discussion and possible action on Time Auditing Software Policy
10. Discussion and possible action on Market Study
11. Update on Human Resources staffing
12. Convene into closed session for discussion and possible action pursuant to Wisconsin State Statute section 19.85(1)(e), "...conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Deputy Sheriff's Association
13. Reconvene into open session for possible action on items discussed in closed session
14. Review of July 2026 monthly financial reports for Human Resources and Safety
15. Report from Interim Human Resources Director to include requests to fill vacant positions, Emergency Help requests, Extra steps, and/or benefits for new hires and current positions, Update of Leaves of Absence requests, and update on Human Resources Department activities
16. Discussion and possible action on tentative future meeting schedule and agenda items.
17. Adjournment

Next scheduled meetings:
Tuesday, September 15, 2026, at 1:00 p.m.
Tuesday, October 20, 2026, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.